

DUI SERVICE PROVIDER ORIENTATION PROGRAM

The DUI Service Provider Orientation is **required for all service providers who offer evaluation and risk education services in Illinois**. The orientation workshops are also available to all DUI seasoned service providers who are interested in receiving periodic updates on DUI service provision requirements and procedures. The DUI Service Provider Orientation program **must be completed within the first six months of employment as a DUI evaluator in the state of Illinois**.

RISK EDUCATION

Service providers who plan to work **only** as risk education instructors are **required** to attend the portion of the training which covers DASA rules and regulations (Day 2) of the Service Provider Orientation. Risk Education instructors are encouraged, however, to attend days 1 and 3 for an overall view of the system. Staff providing DUI risk education services shall meet one of the qualifications listed above.

PROFESSIONAL QUALIFICATIONS REQUIRED

Staff providing DUI evaluations **must** meet the following professional qualifications according to the Illinois Department of Human Services, Division of Alcoholism and Substance Abuse, Rule 2060:

- Hold clinical certification as a Certified Alcohol and Drug Counselor (CADC) from the Illinois Alcoholism and Other Drug Abuse Professional Certification Association (IAODAPCA); or
- Be a licensed professional counselor (LPC) or licensed clinical professional counselor (LCPC); or
- Be a physician licensed to practice medicine in all its branches (Medical Practice Act of 1987); or
- Be licensed as a psychologist (Clinical Psychology Practice Act); or
- Be licensed as a social worker (LSW) or licensed clinical social worker (LCSW), (Clinical Social Work and Social Work Practice Act); or
- Hold assessor certification as a Certified Assessment and Referral Specialist (CARS) from IAODAPCA.

PROGRAM INFORMATION:

➤ **Day 1 a.m. DUI ASSESSMENT TOOLS**

This session will focus on becoming familiar with the current assessment tools used in Illinois in the DUI evaluation process. The service provider will learn to administer the new Adult Substance Use and Driving Survey (ASUDS – RI) and the Mortimer-Filkins paper and pencil tool. We will also briefly review the Drivers Risk Inventory (DRI - II). This day of the orientation is especially helpful to new evaluators who have not had much experience with the standard assessment tools used in Illinois.

Instructor: Jeri Frederick M.A., Training Coordinator, Institute for Legal, Legislative and Policy Studies, University of Illinois at Springfield

***NOTE:** *Providers who would like to attend ONLY the ASUDS portion of the training; you may register for the morning session on day one at the rate of \$60.00. (You will be eligible for 3 CEU's). Lunch is not provided.*

➤ **Day 1 p.m. DUI EVALUATION**

An interactive review of the DUI Evaluation will include step-by-step instructions related to the DUI Evaluation process and instruction for use of associated DHS/DASA forms. Interviewing skills, particularly probing related to the substance use history and the DSM-IV symptoms of abuse and dependence will be emphasized. With enhanced knowledge and skill practice, participants will be prepared to complete the DUI Evaluation.

Instructors: Leslie Berkley, M.S., CADC and Rita Gennusa, CADC, Yvonne Rath Ph.D., LCPC

➤ **Day 2 a.m. DASA DUI SERVICE PROVIDER SYSTEM: Rules and Regulations**

The morning session will include a comprehensive examination of the Department of Human Services/Division of Alcoholism and Substance Abuse DUI service provider system and the role of the DUI evaluator in that system. We will cover DHS/DASA Rules and Regulations (Rule 2060) updates and changes in procedure, use of current forms and computer software, and information on starting a DUI program.

Instructor: George Rafeedie, MPA, CSADC, DUI Program Liaison, Department of Human Services, Division of Alcoholism and Substance Abuse

➤ **Day 2 p.m. THE DUI ARREST: STANDARDIZED FIELD SOBRIETY TEST AND BAC DETERMINATION**

The Illinois State Police will describe the DUI arrest procedures, including the Standardized Field Sobriety Test (SFST) and a demonstration of the use of the breathalyzer in determining BAC levels.

Instructor: Illinois State Police Breathalyzer Unit

➤ **Day 3 - UNDERSTANDING THE SECRETARY OF STATE ADMINISTRATIVE HEARING PROCESS FOR DUI OFFENDERS**

The Secretary of State's staff will clarify the difference between the Statutory Summary Suspension and the DUI arrest and conviction. Additionally, they will explain the Secretary of State's rationale for the required documentation submitted by the petitioner wanting driving relief. Finally, you will take part in a Secretary of State mock hearing and review of the evidence, followed by a panel discussion with Secretary of State Administrative Hearing staff.

Instructors: Sereta Deal, B.A., Supervisor of Informal Hearings (Northern Region) and Marc Loro, J.D., Hearing Officer / Staff Attorney Illinois Secretary of State

ADVANCED TRAININGS

➤ **ASAM Criteria Training – Offered in 2 locations!**

Typically, counselors encounter numerous difficulties in completing an accurate evaluation of a person who has been charged with Driving Under the Influence (DUI). In this workshop, we review the criteria created by the American Society of Addiction Medicine (ASAM) to place clients in their appropriate levels of care. Special attention is focused on the six ASAM dimensions, especially the client's readiness to change, relapse potential, and recovery environment. Workshop participants are offered numerous opportunities to interact in discussions on case studies and special challenges in DUI evaluation.

Instructor: Robert Carty, LCSW, CADC, CCJP

➤ **DUI Risk Education: Basics and Beyond** (Pre-requisite: DUI Service Provider Orientation Training)

DUI Risk Education curriculum planning, promoting personal and social responsibility is the focus of this interactive session. DUI Risk Education goals include reducing the risk to public safety and the incidence of recidivism. Student strengths and challenges will be discussed to identify appropriate interventions. Skills and strategies encouraging behavior and attitude changes will be discussed. A program implementation packet and supplemental resources will be provided.

Instructor: To be announced

For more information about our presenters, please visit our website:

<http://cspl.uis.edu/ILAPS/DUIServiceProviderTraining>

WORKSHOP DATES AND SCHEDULE

For all sites in the Chicago Metro area: Should you desire overnight accommodations; you must ***call the hotel directly*** to make lodging reservations. We have arranged a group rate with each of the hotels. ***Hotels will routinely hold group rates for 21-30 days prior to the workshop; make your reservation as early as possible.*** To get this rate, ask for the group rate for the "DUI Training Program" or "U of I Springfield Training Program".

<i>Training Topic & Date</i>	<i>Hotel Name & Address</i>	<i>CEU's</i>	<i>Fee</i>
October 13-15, 2009 – DUI Service Provider Orientation	Holiday Inn Elgin 495 Airport Road Elgin, IL. 60123 847/488-9000	6 CEUs per full day	\$120. per day or \$360. for the full three day training \$60. for ASUDS only
November 10, 2009 Advanced Training – ASAM Criteria	University of Illinois at Springfield 1 University Plaza, Public Affairs Center Conference Room G Springfield, IL. 62703	6 CEUs per full day	\$120.00

	<ul style="list-style-type: none"> ➤ Please contact Jeri Frederick or Donna Crompton to obtain a listing of the Springfield area hotels. Special rates are not available. 		
January 26-28, 2010 – DASA DUI Service Provider Orientation	University of Illinois at Springfield 1 University Plaza, Public Affairs Center Conference Room G Springfield, IL. 62703 <ul style="list-style-type: none"> ➤ Please contact Jeri Frederick or Donna Crompton to obtain a listing of the Springfield area hotels. Special rates are not available. 	6 CEUs per full day	\$120. per day or \$360. for the full three day training \$60. for ASUDS only
March 2-4, 2010 – DASA DUI Service Provider Orientation	Wyndham Glenview Suites 1400 N. Milwaukee Ave. Glenview, IL. 60025 847/803-9800	6 CEUs per full day	\$120. per day or \$360. for the full three day training \$60. for ASUDS only
April 20-22, 2010 – DASA DUI Service Provider Orientation	Holiday Inn Bolingbrook 205 Remington Blvd. Bolingbrook, IL. 60440 630/679-1600	6 CEUs per full day	\$120. per day or \$360. for the full three day training \$60. for ASUDS only
May 4, 2010 Advanced Training – ASAM Criteria	Multi-University Center 1010 Jorie Blvd., Ste. 200 Oak Brook, IL. 60523 630/990-0740 <ul style="list-style-type: none"> ➤ Please contact Jeri Frederick or Donna Crompton to obtain a listing of the Oak Brook area hotels. Special rates are not available. 	6 CEUs per full day	\$120.00
May 18, 2010 Advanced Training – Risk Education: Basics and Beyond Pre-requisite – DUI Service Provider Orientation	Multi-University Center 1010 Jorie Blvd., Ste. 200 Oak Brook, IL. 60523 630/990-0740 <ul style="list-style-type: none"> ➤ Please contact Jeri Frederick or Donna Crompton to obtain a listing of the Oak Brook area hotels. Special rates are not available. 	6 CEUs per full day	\$120.00
June 8-10, 2010 – DASA DUI Service Provider Orientation	Holiday Inn Chicago Oakbrook 17 W. 350 22 nd St. Oakbrook Terrace, IL. 60181 630/833-3600	6 CEUs per full day	\$120. per day or \$360. for the full three day training \$60. for ASUDS only

Please arrive by 8:30 a.m. for registration. Workshop hours are 9am-4:00pm. Continental breakfast and lunch included in the registration fee for full day registrations. Participants registered for the half-day ASUDS assessment session will be dismissed prior to lunch. **PLEASE contact our office in advance if you have special dietary needs or require a vegetarian selection.**

GENERAL INFORMATION

REGISTRATION

Participants must register and submit payment at least 10 (ten) business days prior to the first day of the workshop. Everyone registering for a workshop will be asked to provide a DHS/DASA license number and/or professional certification number.

Please arrive by 8:30 a.m. for registration. Workshop hours are 9am-4:00pm. Continental breakfast and lunch included in the registration fee for full day registrations. Participants registered for the half-day ASUDS assessment session will be dismissed prior to lunch. **PLEASE contact our office in advance if you have special dietary needs or require a vegetarian selection.**

UIS will attempt to accommodate as many registrants as possible for each program. However, program enrollment is limited both by the size of the training facility and by good instructional practice. To ensure your comfort and an optimal learning environment, UIS reserves the right to limit the number of program participants. Registrants will be accepted on a first-come, first-served basis. Participants will receive a letter of confirmation approximately 2 weeks prior to the workshop. In the case of late registration, participants will receive confirmation by phone or fax.

- Workshop fees include tuition costs, instructional materials, continental breakfast and lunch. (*Participants participating in the half-day ASUDS session only will not receive lunch.*) Please note that workshop fees established are on a cost-only basis.
- Please dress comfortably; **bring a sweater or jacket if you chill easily, meeting room temperatures can vary.**
- **Severe Weather:** In the event of severe weather, please call the training site prior to traveling to the site. This policy applies to those rare conditions that make driving and travel extremely hazardous. If the weather prevents us from holding the training or from safe travel to and from the training, we will make arrangements for you to reschedule.

CANCELLATION / RESCHEDULING POLICY

Cancellation/ Rescheduling Policy: If you need to cancel your registration you must notify us no more than 5 business days prior to the first day of training. **If we do not hear from you within the 5 days, you will not be eligible for a refund.** If you would like to reschedule your registration, please contact us no more than 5 days prior to the first day of training and we will apply your payment to a future workshop.

UIS reserves the right to cancel or reschedule a workshop due to low registration. In such an event, full refunds will be made to those registered for the canceled program or, at the registrant's request fees may be applied to another DUI training program.

CONTINUING EDUCATION CREDIT HOURS

The Institute for Legal, Legislative and Policy Studies at UIS is endorsed to provide continuing education credits by IAODAPCA and the Illinois Department of Financial and Professional Regulation for DUI service providers. Continuing Education credits can be earned for DUI service provider continuing education, IAODAPCA, Social Work and LPC/LCPC. If you meet the requirements, you may earn CEU's for each of the above certifications at each session. Certificates of attendance, including the CEU's earned, will be mailed within two (2) weeks of the workshop.

All questions regarding certification issues should be directed to UIS, Institute for Legal, Legislative and Policy Studies, Program Coordinator, Jeri Frederick.

NEED MORE INFORMATION?

Not sure if a workshop is right for you? Simply call or e-mail us to discuss your needs. We are pleased to answer your questions. You can reach Jeri Frederick at (217) 206-7985, e-mail, jfred1@uis.edu or Donna Crompton at (217) 206-6050, e-mail dcrom2@uis.edu or visit our website <http://cspl.uis.edu/ILAPS/DUIServiceProviderTraining>

REGISTRATION FORM

(Please complete one registration form for each registrant. Copy as needed.)

DUI License # A - _____ - _____ - A *

OR

Professional Certification number _____*

***(Each DUI participant must have an agency License # or professional license number.)**

Name: _____

Organization: _____

Business/Home Address: _____

City, State, ZIP: _____

Email Address: _____

Participant's Phone: _____

DUI SERVICE PROVIDER ORIENTATION:

Registration fee for three days: \$360.00 Per Day Fee – \$120.00 - Day 1 Day 2 Day 3

Assessment Tools (ASUDS) – Day 1 a.m. - \$60.00

Please register me for the following **location**:

- Elgin** (Oct.13 – 15, 2009)
- University of Illinois at Springfield** (Jan. 26 – 28, 2010)
- Glenview** (March 2 – 4, 2010)
- Bolingbrook** (April 20 – 22, 2010)
- Oakbrook Terrace** (June 8 – 10, 2010)

ADVANCED TRAINING:

ASAM Criteria Training – (November 10, 2009) **University of Illinois at Springfield** \$120.

ASAM Criteria Training – (May 4, 2010) **Multi-University Center, Oak Brook** \$120.

DUI Risk Education: Basics and Beyond – (May 18, 2010) **Multi-University Center, Oak Brook** \$120.

➤ *The following credit cards are accepted:* MasterCard Visa Am. Express Discover

Credit Card Account# _____ Exp. Date: _____

Name (as it reads on card) _____ 3-digit code _____

➤ **CHECKS OR MONEY ORDERS SHOULD BE MADE PAY PAYABLE TO: UNIVERSITY OF ILLINOIS AT SPRINGFIELD (UIS)**

MAIL FORM AND PAYMENT TO:

University of Illinois @ Springfield
Institute for Legal, Legislative & Policy Studies
One University Plaza – MS, PAC 451
Springfield, IL 62703-5407
Attn: Donna Crompton

For more information or **to request a special diet and/ or other accommodations** please contact Jeri Frederick at jfred1@uis.edu, phone 217/206-7985 OR Donna Crompton at dcrom2@uis.edu, phone 217/206.6050 Fax: 217/206.7397 Visit our website at: <http://cspl.uis.edu/ILAPS/DUIServiceProviderTraining>

REGISTRATION INFORMATION

To Register

Class size is limited so you must register and submit payment ***at least ten business days prior to the workshop*** to guarantee a place in the workshop.

Mail your registration and payment to:

University of Illinois at Springfield
Institute for Legal, Legislative and Policy Studies,
1 University Plaza, MS-PAC 451
Springfield, IL 62703-5407.
Attn: Donna Crompton

Registration Confirmation

We will confirm your registration in writing approximately two weeks before the workshop date, including information about workshop location. ***Please remember to make hotel reservations early.*** You are responsible for your own overnight accommodations.

Cancellation

You may cancel your registration and receive a full refund of payment provided you notify UIS at ***least five business days*** before the program date. We will refund your registration fee or, alternately, credit the full fee to another of our training programs. ***Withdrawals on or after the day the training begins are non-refundable.*** "No shows" are also non-refundable.

ABOUT THE INSTITUTE FOR LEGAL, LEGISLATIVE AND POLICY STUDIES

The Institute for Legal, Legislative and Policy Studies is located in the Center for State Policy and Leadership at the University of Illinois at Springfield. The Institute for Legal and Policy Studies was developed in 1977 primarily to contribute to the understanding and improvement of the Illinois legal system in ways accessible to scholars, policymakers, practitioners, and the general public. In 2007, the Institute for Legislative Studies merged with the Institute for Legal and Policy Studies.

The Institute conducts training, research, and public service and education projects that address significant public issues related to the law, legislative and legal system.

Institute projects include those independently undertaken and those funded on a grant or contract basis through public and private sector support. Substantive areas of concern have included judicial process; the philosophy and history of law; social services, including child welfare and substance abuse; dispute resolution; and administrative, criminal, corrections, school, health, environmental, family, and juvenile law.

Institute activities include writing publications, legislation, and administrative rules; legal and social science research; legislative and policy analysis; and developing law-related and legislative educational material, training curricula, workshops, and conferences.

Note to Graphics:

Please match red headings to (title) on cover and remove black lines from previous formatting. Back page needs to have Institute for Legal, Legislative and Policy Studies return address and bulk rate stamp on it. Thanks!